The Campus Security Act (Public Law 102-26) 34 C.F.R. Section 668.46 (c)(1) requires postsecondary institutions to disclose the number of instances in which certain specific types of crimes have occurred in any building or on any property owned or controlled by this institution which is used for activities related to the educational purpose of the institution and/or any building or property owned or controlled by student organizations recognized by this institution.

In compliance with that law, the following reflects this institution’s crime statistic for the period between 01/01/2015 and 12/31/2017.

Report Distribution Date: October 1, 2018

| Occurrences REPORTED within the 2016, 2017 and 2018 Calendar Years |
|-----------------------------|----------------|----------------|----------------|
| Crimes Reported             | 2016 | 2017 | 2018 | Location: C=Campus N=Non-campus P=Public Area |
| (i) Criminal homicide:      |      |      |      | *Hate Crime? (see note) |
| (A) Murder and non-negligent manslaughter | 0   | 0   | 0   | |
| (B) Negligent manslaughter  | 0   | 0   | 0   | |
| (ii) Sex Offenses:          |      |      |      | |
| (A) Rape                    | 0   | 0   | 0   | |
| (B) Fondling                | 0   | 0   | 0   | |
| (C) Incest                  | 0   | 0   | 0   | |
| (D) Statutory Rape          | 0   | 0   | 0   | |
| (iii) Robbery               | 0   | 0   | 0   | |
| (iv) Aggravated assault     | 0   | 0   | 0   | |
| (v) Burglary                | 0   | 0   | 0   | |
| (vi) Motor Vehicle Theft    | 0   | 0   | 0   | |
| (vii) Arson                 | 0   | 0   | 0   | |
| Arrest and referrals for disciplinary actions including: |      |      |      | |
| (A) Arrests for liquor law violations, Drug law violations, and illegal weapons possession: | 0 | 0 | 0 | |
| (B) Persons not included in 34 CFR 668.46(c)(1)(ii)(A) who were referred to campus disciplinary action for liquor law violations, drug law violations, and illegal weapons possession | 0 | 0 | 0 | |
| Hate crimes: As listed under 34. CFR668.46 (c)(1)(i) |      |      |      | |
| (A) Larceny-theft           | 0   | 0   | 0   | |
| (B) Simple Assault          | 0   | 0   | 0   | |
| (C) Intimidation            | 0   | 0   | 0   | |
| (D) Destruction, Damage or Vandalism of Property | 0 | 0 | 0 | |
| (viii) Liquor law violations | 0 | 0 | 0 | |
| New reporting as of 10/01/2019 |      |      |      | |
| Incidents of sexual assault | 0   | 0   | 0   | |
| Domestic Violence           | 0   | 0   | 0   | |
| Dating Violence             | 0   | 0   | 0   | |
| Stalking                    | 0   | 0   | 0   | |

NOTE - Crimes reported under any of the category listed in this section that show evidence of prejudice based on race, religion, sexual orientation, ethnicity or disability as prescribed by the Hate Crimes Statistical Act.
University of Antelope Valley  
CAMPUS SECURITY ACT DISCLOSURE STATEMENT – Clery Act

2. Emergency response and evacuation procedures
   (I) All students and employees are required to report any crime or emergency to their institutional official promptly.
   (II) Preparation for the Annual Disclosure of Crime Statistics report is obtained by the institution’s directors who contact the correct police department District for statistics and the institution’s Daily Incident Log and then records those statistics.

   Suspicious or criminal acts and other emergencies on campus should be reported directly to the University Security at (661) 609-4348 or calling 9-1-1. For non-emergency situations, also call (661) 609-4348. The University Security Department is available 24/7 365 days. In emergencies, be prepared to provide the police dispatchers with your name, telephone number, and location, as well as any pertinent information (such as suspect and vehicle description, direction of travel, etc.). In cases involving sexual assaults, crimes may be reported to those listed under “Procedures for Reporting Sexual Assaults.”

   You may also report crimes and other emergencies to any University official, particularly at the following departments: Student Affairs office, Academic Affairs office, Housing Director, Human Resources, Director of Operations, and the Executive Assistant to the President.

   The University of Antelope Valley encourages all members of the campus communities to contact the University Security Department (USD) when they have been the victim or have witnessed criminal actions or other emergencies.

   In the event of an emergency please move to the designated Evacuation Point outside the building, and wait for instructions from a staff member. For students and staff, please evacuate to the following areas:
   - North East of Property: (next to the North pedestrian gate at the front of campus)
     o Students and staff located in the two-story building and the ballroom
   - North West of Property: (next to the gate at the rear of the campus property)
     o Students located in the dorm facilities and anyone located in the 3-story building
   - South East of Property: (next to the South pedestrian gate at the front of campus)
     o Students and staff located in classrooms surrounding quad area, pub, reception lobby, and librarian.

3. Only students, employees and other parties having business with this institution should be on institutional property. Staff, faculty, and students must have and CARRY on them at all times an identification badge. When the school closes for the night, the school's official or supervisor will inspect each floor to see that it is empty and then set the alarms on each floor and then lock down the campus. Other individuals present on institutional property at any time without the express permission of the appropriate institutional official(s) shall be viewed as trespassing and may as such be subject to a fine and/or arrest. In addition, students and employees present on institutional property during periods of non-operation without the express permission of the appropriate institutional official(s) shall also be viewed as trespassing and may also be subject to a fine and/or arrest.

4. Current policies concerning campus law enforcement are as follows:
   a. Institution’s officials have no powers of arrest other than the Citizens Arrest Law, and are required in the event of a crime or emergency to call the correct agency or dial (911) for the police and emergency services. The Citizens Arrest Law will be invoked only as a last resort, and after all other possibilities have been explored.
   b. Employees shall contact the University’s Security Department (USD) to report any criminal action or emergency to the appropriate agency by calling (911). If possible, the security guard(s) and or institutional official shall attempt to non-violently deal with the crime or emergency with the appropriate agency on campus. Individual discretion must be used; as undue risk should not be taken.
   c. The institution currently has no procedures for encouraging or facilitating pastoral or professional counseling (mental health or otherwise), other than the student or employee is encouraged to seek such aid.

5. Though this institution does not offer regularly scheduled crime awareness or prevention programs other than orientation. Students are encouraged to exercise proper care in seeing to their personal safety and the safety of others. The following is a description of policies, rules and programs designed to inform students and employees about the prevention of crimes on campus.
   a. Do not leave personal property in classrooms.
   b. Report any suspicious persons to your institutional official.
   c. Always try to walk in groups outside the school premises.
d. If you are waiting for a ride, wait within sight of other people.
e. Employees (staff and faculty) will close and lock all doors, windows and blinds and turn off lights when leaving a room.
f. The Crime Awareness and Campus Security Act is available upon request to students, employees (staff and faculty) and prospective students.
g. The school has no formal program, other than orientation, that disseminates this information. All information is available on request.
h. Information regarding any crimes committed on the campus or leased/attached properties (parking lot) will be available and posted in a conspicuous place within two (2) business days after the reporting of the crime and be available for sixty (60) business days during normal business hours, unless the disclosure is prohibited by law, would jeopardize the confidentiality of the victim or an ongoing criminal investigation, would jeopardize the safety of an individual, would cause a suspect to flee or evade detection, or would result in the destruction of evidence. Once the reason for the lack of disclosure is no longer in force, the institution must disclose the information. If there is a request for information that is older than sixty 60 days, that information must be made available within two (2) business days of the request.

7. All incidents shall be recorded in the Daily Incident Log with the University’s Security Department. The log includes the date, time, location, incident reported, and disposition of incident and the name of the person who took the report. The report must be entered in the log within two (2) business days after it is reported to the school’s official, unless that disclosure is prohibited by law or would endanger the confidentiality of the victim.

8. This institution does not permit the sale, possession or consumption of alcoholic beverages on school property and adheres to and enforces all state underage-drinking laws.

9. The institution does not permit the possession, use or sale of illegal drugs by its employees and students and adheres to and enforces all state and Federal drug laws. The violation of these policies by students or employees may result in expulsion, termination and/or arrest.

10. Alcohol and Drug Policy

University of Antelope Valley prohibits the possession, consumption, storage or service of alcohol by students except at the designated areas where alcoholic beverages may be appropriately served to adult groups. The consumption and purchase of alcohol is permitted on campus only in the following service locations: Pioneer Pub and Grand Ballroom. The Pioneer Pub and the Grand Ballroom are frequently available for rental or the hosting of University special events which may include the service of alcohol. Under certain circumstances or for certain University-wide events, the President of the university may designate other sites as appropriate for the service of alcoholic beverages. It is always against University policy and against the law to sell, furnish or provide alcohol to a person under the age of 21.

In compliance with the Drug-Free Workplace Act of 1988 (Public Law 101-690) and the Drug-Free Schools and Communities Act Amendments (Public Law 101-266) the University provides a Drug-Free Schools and Workplaces disclosure to each student during the matriculation process. This disclosure includes descriptions of the legal sanctions under local, state and federal law for drugs and alcohol.

It is the objective of UAV to maintain a 100% drug free campus. The university prohibits the unlawful possession, use, distribution, sale, and manufacture of illicit drugs on and within 1000 feet of the campus or as part of its off-campus activities. Anyone violating this policy faces permanent withdrawal from the university and prosecution by the state.

The faculty and staff of University of Antelope Valley share the responsibility for the physical and mental well-being of its students and employees. If at any time a student thinks he/she or a fellow student/associate may have a substance abuse problem, it is very important that help is sought immediately. Students should feel free to discuss concerns with their instructor, Dean, Student Services or Campus Security.

There are a number of off-campus resources that can help you with your choices. Please see below for some resources and refer to Student Affairs office for all available resources related to drug and alcohol abuse. Please also refer to https://www.uav.edu/title-ix-emergency-contacts-and-resources for additional resources.

Alcoholism and drug Dependency
311 E. Avenue K-4
University of Antelope Valley
CAMPUS SECURITY ACT DISCLOSURE STATEMENT – Clery Act

Lancaster, CA 93535
661-948-5046

Tarzana Treatment Center, Inc.
Additional Treatment Center
44447 10th Street West
Lancaster, CA 93534
661-726-2630

This policy is reviewed no less than biennially.

11. It is the policy of this institution to have any sexual assaults (criminal offenses) on campus to be reported immediately to the institution’s official, who will report it to (911) emergency and police units. The institution during the orientation of given to newly admitted students emphasizes the prevention of sexual crimes by insisting students to work, study and walk outside of the premises in as much as possible, accompanied by other students or in view of other persons, generally, avoiding as much as possible to be alone by themselves at any time. During the daily functioning of the school operations, staff and administrators focus in observing that students are not in any circumstance by themselves.

   I. The institutional program to prevent sexual crimes consists in maintaining a continuous lookout for each other to protect and prevent any sexual assaults. The entire staff takes part of this program to protect the students and the staff among themselves.

   II. A person who was victimized will be encouraged to seek counseling at a rape crisis center and to maintain all physical evidence until such a time when that person can be properly transported to a hospital or rape crisis center for proper treatment.

   III. A victim of a sexual crime has the option of reporting this crime to the institutional authorities or to report it directly to (911) and search for professional assistance from the emergency agencies. If requested, the institutional personnel will be prepared to request assistance calling (911). When the crime is reported, the school will provide the victim with a written explanation of his or her rights and options.

   IV. The institution does not have accessibility to professional counseling, mental health or otherwise, students and employees are encouraged to seek such professional assistance at the nearest hospital or health care services.

   V. The institution will offer the victim of a sexual crime, any available options to change the academic schedule in as much as possible to the benefit of the victimized person.

   VI. The institutional disciplinary actions in reference to an alleged sex offence are as follows:

   a. The accuser and the accused are entitled to the same opportunities to have others present during a disciplinary proceeding: and

   b. Both the accuser and the accused must be informed of the outcome of any institutional proceeding brought alleging a sex offense

   VII. This institution has zero tolerance of violation of this policy. Once the offense is confirmed the institutional disciplinary action against students or employees may result in expulsion from school, or termination of employment and in accordance to local laws, to an arrest of the offender by the authorities.

The institution provides the following website to obtain information concerning the registration of sex offenders arrest. https://www.meganslaw.ca.gov/Disclaimer.aspx

12. Prevention, Education, and Awareness

The University educates the campus community about sexual misconduct in collaboration with other departments. The goal of the training, in addition to complying with federal and state law and UAV policy, is to inform campus community members of their rights and options for support services and reporting; defining sexual misconduct; and bystander intervention. Such education programs include without limitation:

   - Student Orientation: Students receive information about Title IX, the mandatory online training for all incoming students, and how to report incidents of sexual misconduct. The presentations are done at all orientations prior to the start of each semester. For more information, please contact the Student Affairs at (661) 726-1911 ext105.

   - Student Athletes and Coaches: Student-athletes receive training on sexual misconduct and bystander intervention once a year. Coaches also receive information on how to report sexual misconduct once a year. For more information, please contact the Title IX Coordinator at (661) 726-1911.
University of Antelope Valley
CAMPUS SECURITY ACT DISCLOSURE STATEMENT – Clery Act

- **OkSOBERfest**: During the month of October, the Learning Resource Center organizes an event to raise awareness on safe drinking. As part of the awareness, sexual misconduct is also discussed. Students receive information on what is sexual misconduct and how to report as well as seek services. For more information, please visit the Learning Resource Center at (661) 726-1911 ex118.

- **Residential Advisor Training**: All residential advisors receive training on identifying and reporting sexual misconduct, harassment, and discrimination. For more information, please contact the Housing Director at (661) 726-1911 ex101.

- **Supervisor Harassment and Discrimination Online Training**: All Management Personnel are required to complete an online training on sexual misconduct and reporting every 2 years. For more information, please contact Human Resources at (661) 726-1911 ex145.

- **Non-Supervisor Harassment and Discrimination Online Training**: All non-supervisory employees are required to complete an online training on discrimination and harassment on an annual basis. For more information, please contact Human Resources at (661) 726-1911 ex145.

- **Dating Violence Awareness Month (February)**: Learning Resource Center coordinates interactive activities at increasing awareness about dating violence, what it is, how it looks like, and how to report.

- **Domestic Violence Awareness Month (October)**: Learning Resource Center coordinates interactive activities at increasing awareness about dating violence, what it is, how it looks like, and how to report. The programming also has a strong focus on bystander intervention.

- **Student Housing Orientation**: Topics include sexual health and responsibility, healthy relationships, sexual misconduct, resources and options for support, and how to help and support a survivor.

The university’s Title IX policies may be found at [https://www.uav.edu/title9](https://www.uav.edu/title9).

14 Revised **Crime Classification: Burglary vs. Larceny**: An incident must meet three conditions to be classified as a Burglary.

- There must be evidence of unlawful entry (trespass). Both forcible entry and unlawful entry – no force are counted.
- The unlawful entry must occur within a structure, which is defined as having four walls, a roof, and a door.
- The unlawful entry into a structure must show evidence that the entry was made in order to commit a felony or theft. If the intent was not to commit a felony or theft, or if the intent cannot be determined, the proper classification is Larceny.

15 **Definition of On-Campus Student Housing Facility**: For the purposes of the Clery Act regulations, as well as the HEA fire safety and missing student notifications regulations, any student housing facility that is owned or controlled by the institution, or is located on property that is owned of controlled by the institution, and is within the reasonably contiguous geographic area that makes up the campus is considered an on-campus student housing facility. This definition clarifies that any building located on campus on land owned or controlled by the institution that is used for student housing must be counted as an on-campus student housing facility, even if the building itself is owned or controlled by a third party.

16 **Campus Law Enforcement Policies**:

- In cases involving on-campus, USD cooperates fully with local, state, and federal law enforcement agencies. These agencies may include the local Police Department. The University encourages accurate and prompt reporting of all crimes to the USD and/or appropriate police agencies regardless of whether the victim elects to or is able to make a report. The USD’s “See it, Say It” program also encourages the campus community to report any type of suspicious activity or subjects.
- Students and employees can contact the University’s Security Department at 661-609-4348 when reporting or seeking help on a criminal incident. Please note that any emergency that requires immediate attention should not wait to report to the school’s officer but rather should contact the appropriate agency by calling (911).

17. **Missing Students Notification Policies and Procedures**
Campus emergencies are reported to the USD in person or by telephone. The security department provides assistance with the reported incident. Based on their training and experience officers make a determination if the incident meets the criteria of an emergency or dangerous situation which may be an imminent threat.

The University will issue emergency notifications, without delay, in response to a confirmed significant emergency or a dangerous situation, occurring in the Clery defined on campus geography that, in the judgment of the University, constitutes an immediate threat to the health or safety of members of the on-campus community.

Once USD has received the report, the President (or management designee), will confer with the appropriate public official (e.g., fire chief, health department) and any campus officials responsible for managing the on-campus emergency, if available, to confirm both: 1) an emergency or dangerous situation in fact exists in on-campus geography; and 2) the emergency or dangerous situation poses an immediate or imminent threat to members of the on-campus community.

If both of the above factors are not met, no emergency notification will be issued.

If it is determined that both of the above factors are met, then an emergency notification will be issued to the community.

They will also determine, based on the confirmed facts of the emergency, if the entire campus community or only a specific segment of the on-campus community is threatened and needs to be notified. The following process is followed by USD:

- Examining the potential that a large segment of the campus will be affected
- Examining the potential that the operation of the campus as a whole may be threatened
- A continual assessment of the situation to determine the notification of additional segments of the campus.

Examples of emergencies where only a segment might be alerted would be a fire contained in a dorm laundry room where only the residents of that one dorm floor or of that one dorm building are at risk and need to evacuate, or a chemical spill in a lab where only the one room, floor, or the occupants of that one building are at risk and need to evacuate.

The President (or management designee) will prepare the content of the notification taking into account the safety of the on-campus community. The content of the notification will be developed by examining the nature of the emergency and crafting the notification to provide the most protection for all individuals. The President (or management designee) will make the determination as to how much information is appropriate to disseminate based on the situation. Once the notification is prepared, the President (or management designee) will without delay and taking into account the safety of the community, determine the content of the notification system unless issuing a notification will, in the professional judgement of the responsible authorities, compromise efforts to assist a victim or to contain, respond to or otherwise mitigate the emergency, including the ability to provide immediate, life saving measures.

The initiation of the notification often begins with an officer assessing a situation to determine if it meets the criteria for a notification. If the officer believes a notification is warranted the officer in turn makes notification to the President (or management designee). The President is then responsible for the initiation of the notification process by assuring the person transmitting the information is clearly informed of the method in which the notification will take place.

Distribution methods of emergency notifications may include, but are not limited to, one or more of the following methods:

- The campus mass notification system including, but not limited to, phone, campus email, or text messaging
- Audio/visual message boards
- In person or door-to-door notifications in a building or residence halls
- Other means appropriate under the circumstances

Students and employees who need information on how to add contact information to be included for emergency notification or to remove information and "opt out" of notifications should contact the IT office at (661) 726-1911 ext144 or https://www.uav.edu/SIDHelp.php?action=form&parameters=6 for assistance.
18. Fire Safety Report

The 2018 Annual Fire Safety Report is provided in compliance with the Higher Education Act, as amended by the Higher Education Opportunity Act, Public Law 110-315, also known as the Clery Disclosure Act, and California Education Code section 67380. This report informs the campus community about important procedures, policies, crime prevention programs, and campus crime statistics.

Compilation of information for this report is accomplished through cooperative efforts with the University Security Department (USD) and the Office of Student Housing. Fire Safety information is presented as it relates to Student Housing.

The Fire Safety System

The fire safety system includes a notification system which annunciates locally in the surrounding area and notifies USD.

In Student Housing, there are fire alarms in the hallways and rooms of all the buildings. Fire extinguishers are located in the hallway at the north side of the southern dorms and the south side of the northern dorms. In Student Housing, there are three pull stations per floor located at all emergency exits and stairwells. On the first floor they are located near the emergency exits and they are located near the stairwells on the second floor. Each room is equipped with individual smoke detectors. Where hearing impaired students are housed, strobes have been added to the alarm systems in hallways for notifying such students. The entire system is checked at least annually to ensure operation of every system component. In the event the system is out of service, the USD institutes a manual fire-watch for the duration of inoperability.

Fire Drills

Mandatory supervised fire drills involving the campus’s residential population occurred four times this past year, every quarter. Fire drills include student housing evacuation, as discussed in the Student Resident Handbook, with oversight assistance by Residence Advisors and the University Security Department. During Professional Staff and Residential Assistant training, fire safety policies and protocols are reviewed and each staff member receives a copy of the policies and protocols.

Policies on Portable Electronic Appliances, Smoking, and Open Flames

Residential housing policies, protocols, and rules for portable electrical appliances, open-flames, and smoking are contained in the Student Resident Handbook (Policies and Procedures). Per the Student Resident Handbook, the following actions are prohibited and may result in adverse action up to and including prosecution or fines:

- Tampering or damaging fire equipment or intentionally misusing fire alarms, smoke detectors, fire sprinklers, fire extinguishers, emergency exit signs or pulling the fire alarm when the cause is unrelated to notification of a fire.
- Intentionally or negligently causing and/or creating a fire, explosion or release of poisonous gas or fumes.
- Failure to evacuate a building immediately following the sounding of an alarm, unless otherwise instructed by Residential staff, fire-safety or other emergency response personnel.
- Possessing or storing gasoline, fireworks and/or combustible decorations and chemicals in campus residential housing.
- Storing fuel-driven engines including motorcycles, mopeds, etc. in campus residential housing. They may be parked in campus parking lots as long as they follow all University Security Department and Parking Services guidelines.
- Open flames (including candles and incense), combustible decorations and chemicals, deep fat fryers, electric fry pans, grills, space heaters and halogen lamps are prohibited in campus residential housing.
- Disabling, opening, damaging, or propping exits used exclusively as fire exits is prohibited in campus residential housing (unless being used properly as an exit during an emergency situation).

Smoking Policy

Smoking is prohibited in all buildings. Smoking is permitted only at the designated smoking areas, as follows:

- South West corner of campus
- Across from Grand Ball Room entrance
Housing Evacuation Procedures
In the event of a fire alarm, stay calm. Before exiting the room, feel the door for heat and look at the door seals for signs of smoke. If the door is hot or you see smoke, stay in your apartment, put a wet towel at the base of the door, and call for help. If it’s safe to exit your room, put your shoes on, grab your keys, and evacuate the building immediately. If it’s safe to do so, bring a wet towel to cover your nose, mouth, face and head if necessary. IF YOU ENCOUNTER SMOKE, STAY LOW. IF YOU ARE OVERCOME BY FLAMES: STOP, DROP, ROLL, AND COVER YOUR FACE.

Move to the designated Evacuation Point outside the building, and wait for instructions from a staff member. For Student Housing, please evacuate to the following area:
- North West of Property: (next to the gate at the rear of the campus property)
  - Students located in the dorm facilities and anyone located in the 3-story building

Look for your Resident Assistant, or a member University Staff. Whenever the fire alarm sounds you are to leave your room at all times even if there is no fire or smoke immediately outside your door.

Fires Can Be Reported
To report fire emergencies on campus should be reported directly to the University Security at (661) 609-4348 or calling 9-1-1.

19. Peer to Peer file sharing
Students authorized to utilize the institutional electronic equipment for purposes of conducting research, practical work, writing essays, doing homework assignments or in any general use of the equipment for course related work, are strictly unauthorized to copy or distribute any copyrighted material and any violations will subject the individual violator (staff member, non-staff member or student) to civil and criminal liabilities. The first violation will be punished by removing any authorized privilege use of any institutional equipment, if the violation includes the use of individually owned equipment, the individual will not be allowed to bring in his/her personal equipment into the school premises. Second violation the staff member may be terminated or the student may be expelled from school. This decision will be taken by the school administration. The institution conducts annual evaluations of the procedures in place to prevent any violations of copyrighted materials observing the need of the students to have access to the institutional network. The institution will keep a log summarizing violations reported and disciplinary actions taken.

The institution does not maintain any special relationship with State and local police and does not have an agreement with those police agencies (such as written memoranda of understanding) to investigate alleged crimes.

This Institution encourages students to complete a timely reporting of all crimes to the campus administrators, police and appropriate law enforcement agencies

This institution encourages students to immediately report an incident where an emergency evacuation will be needed. All students should be familiar with the evacuation procedures posted in several key places around the campus.

Students and employees should refer to the following person or agency when reporting or seeking help on a criminal incidents. Please note that any emergency that requires immediate attention should not wait to report to the school’s officer but rather should contact the appropriate agency by calling (911).

<table>
<thead>
<tr>
<th>Employee Name</th>
<th>Gerald Brown</th>
</tr>
</thead>
<tbody>
<tr>
<td>Title</td>
<td>Security and Safety Supervisor</td>
</tr>
<tr>
<td>School Name</td>
<td>UNIVERSITY OF ANTELOPE VALLEY 279001</td>
</tr>
<tr>
<td>Street address</td>
<td>44055 N. SIERRA HIGHWAY</td>
</tr>
<tr>
<td>--------------------</td>
<td>-------------------------</td>
</tr>
<tr>
<td>City, State Zip</td>
<td>LANCASTER CA 93534-0000</td>
</tr>
<tr>
<td>Phone No.</td>
<td>661-609-4348</td>
</tr>
</tbody>
</table>